

Tatuanui School Annual Plan 2021

Vision: Empowered 21st Century Learners
(Self motivated Collaborators Communicators Resilient Problem Solvers)

Goal 2: PEOPLE Strengthen the Collaborative Learning Culture		Initiative 2a: Deepen understanding of collaboration and implement processes, practices and systems that facilitate meaningful collaboration		
(A) Accountable	Term 1	Term 2	Term 3	Term 4
(R) Responsible	Initiate Teacher capability			
Actions	Responsible	Resources	Due	Measure
Tetra Mapping (personality types) programme undertaken & explored	Principal/External facilitator	Resource bks \$300 3hrs callback time	Tm4 2020 - Tm1 2021	All staff complete workshop prior to 4 Feb 2021
Workshops focus on collaboration ● Teachers in teams will co construct a collaborative agreement for (working) teaching and learning	Principal (A) Teachers (R)	Workshop 2hrs callback Professional Readings/dialogue Focus staff meetings timetable throughout the year Use of CRT designated to Collaborative teamwork Time - 'coffee chat' with leadership team (Friday tcr release re Launchpad)	Tm1 Wk 1-10 TOD 2021 (Jan) Ongoing T 1-4 Ongoing T 1-4 Scheduled 9-9:30 Fridays (Apr-Nov)	All teachers have attended professional development & have been actively engaged to be able to articulate a shared understanding of collaboration in action at Tatuanui School (school organisation, staff meeting minutes, anecdotal evidence, professional dialogue, engagement survey, planning & timetabling, initiated practice of collaboration seen (observations), signed co constructed agreements by teams by November 2021).
Review, refine & implement school wide streamlined progressions of learning in Literacy & Mathematics	Lead Teachers (A) Teachers (R)	Time/finance - (5hrs) 1X release day \$320 for 2 lead teachers to finalise Time - 1 staff meeting before end of Term 1 (tbc)	Term 1 Week 10	Work started 2020 is completed by the end of Term 1
High level of consistency of moderation within & across the school	Lead Teachers (A) Teachers (R)	Time - timetabled - sharing time for moderation within teams Time - Designated staff meetings	Term 2 Week 5 (31 May) Term 3 Week 5 (23 Aug) Term 4 Week 5 (15 Nov)	1 moderation meeting per term across school completed and schools wide data monitoring progress completed by DP with tables produced for reporting to the Board.

NOTES: Check in every fortnight ... are we on target with our timing? Are we resourced adequately? Do things need tweaking?

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Goal 2: PEOPLE **Initiative 2b: Further develop and strengthen positive relationships**

Strengthen the Collaborative Learning Culture		with the wider community		
(B) Accountable (R) Responsible	Term 1	Term 2	Term 3	Term 4
	Research, plan, design, and prepare			
Actions	Responsible	Resources	Due	Measure
Board/PTA/Staff 'strategic planning sessions	Board Chair (A) Principal Members of Board, PTA and staff (R)	Designated Board/Staff/PTA meeting at beginning of the year for dialogue and action plan co constructed. (@3hrs) End of year evaluation meeting (@3hrs)	Plan co constructed by 31 Mar (Term 1 Wk 9)	Action Plan is completed by due date & underpins ongoing communication & actions taken Reviewed by 2nd August (Term 3 Wk 2) & 29 November (Term 4 Wk 7) (meeting minutes, Action Plan visualised - fb, website, newsletters)
Invite school community to attend education evenings at school	Principal & Lead Teachers (A) Teachers (R) Board (R)	Financial - Evening meal allowances x7 2 meetings = \$162 Time - (@2hrs) Time Advertising, preparation, organisation (5 hours)	T2 Wk 7 Tue 15 June T4 Wk 2 Tue 26 Oct	50% Attendance from the school community at evening meetings (google form, head count, newsletter, Principal Report to BoT, engagement survey)
Organise visits and work collaboratively with; ECE's, Retirement home, Curriculum specialists, Intermediate, Cluster rural schools, CoL,	Teachers (R)	NE Teachers to visit ECE's re preschool liaison (CRT?) Time - release Time - set CoL meetings/TODays & professional meetings Retirement home visit students	(TBC) X 1 per term Dictated by Cluster agreement, Dictated by CoL Leadership	Transitional visits to ECE/Intermediates are undertaken Colleague return visits completed All teachers participate in CoL requirements 2 visits per year are undertaken by local retirement visitors (Calendar, principal report to Board, meeting minutes, images, newsletters, feedback, student voice)
Actively participate in activities with with local businesses, Iwi, other ethnic gps, specialist programmes (TFS, EnviroSchools, Zero Waste, Riparian planting) AND Celebrate success	Principal (A) Lead Teachers (A) Teachers (R)	Time - ongoing Teachers to monitor time spent to enable planning for programme initiation for 2022	Term 2 - Term 4	Resource File established of School engagement with wider community (documentation/google file) Celebrate Success - (timetabled, photographed, videoed, newsletter, local newspaper, assemblies, Grandparents Day, athletics, tryathlon, EOTC throughout the year, cluster events, cultural events, end of year awards, cups, certificates, Tatuanui Child Principal acknowledgement award, published school Yearbook)

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